

SURTEC ADOPT - A - FAMILY PROGRAM, INC.

A 501 C3 NON-PROFIT CORPORATION



It's hard to believe that we have completed our 28th year of the Surtec Adopt-A-Family Program and are embarking on the 29th year. The continued overwhelming success of this program would not have been possible if not for the hard work and dedication of over 400 volunteers.

The purpose and founding principles of the program have remained the same since it's beginning in 1991.

The Purpose of the program is to provide a happier Christmas to the children of needy families in the bay area. We provide these families with 4 large boxes of food, a gift certificate to purchase the meat of their choice at a local supermarket and a Christmas gift for each child averaging \$25 to \$30 in value. The average cost per family is approximately \$200.00, with an overall cost of between \$65,000 and \$75,000 each year. When the funds are in the budget, we also provide a box of food and a gift card to needy families with children during the Thanksgiving holiday.

The Principals of the program are still the same as I originally outlined when the program was started in 1991. There will not be any administrative fees taken from our funds and that all donations will go directly to benefit the needy families and their children. All of the labor used to complete all of the required tasks is provided by our large number of volunteers. The Surtec Adopt-A-Family Program is a 501 C3 organization, unique charity where all of the proceeds go directly to the needy families. Again, there are no administrative fees.

The key to the continued success of the program are the various dedicated committee managers and their committees who unselfishly spend countless hours behind the scenes organizing and directing the smooth completion of their required tasks.

It is the dedication and coordination of these committees that make the entire program work so smoothly each year. From obtaining and organizing the family names to final delivery to each family on the Saturday before Christmas, there are many tasks that must be completed.

Our sincere thanks go out to all of the committee leaders and their volunteers;

Cheryl Sanders; Obtaining & organizing of family information

Judy Phillips & Shelly Kopp; Delivery day set-up and logistics

Brian Fields; Food acquisition and logistics

Brad and Mary Fields; Gift purchase and selection

Shelly Kopp; Coordination of gift wrapping of all Christmas gifts and final quality control [Gift wrap formerly managed for many years by Lee Fields]

John Cooper; Organization of Food Packing

It is because of the combined efforts of these committee leaders and over 400 additional volunteers that we have been able to provide for 7,762 families and their 21,832 children since the program was founded in 1991.

Special thanks to Bob Hammer & Bob Hester, Peninsula Building Materials (Livermore warehouse space), Pat Reilly, Abacus (raffle tickets) and Taz Harvey, Tracy & Dublin Honda (Hole-In-One Car at SAAF Annual Golf Classic).

GIFT SELECTION



Gifts are personally selected and purchased for each child, based on age and gender. The gifts are then placed in a large plastic bag for each family and tagged with a family number. Once this is completed, they are ready to be gift wrapped and tagged.

BOX ASSEMBLY



Approximately 1,300 boxes are assembled and a family number is marked on each box (four boxes per family). This project is completed in just a few days.

FOOD PACKING



Next, the many volunteers fill the boxes with non-perishable items such as canned goods, cereal, rice, sugar, flour, beans, pasta, etc. These are just to name a few.

GIFT WRAPPING



The gifts are taken out of the plastic bags and wrapped. A personalized name tag is affixed to each gift. Once the gifts are wrapped, they are returned to the plastic bag and sent to “quality control” to ensure that there is a gift for each child for every family. All this is accomplished in one day!

DELIVERY DAY



Surtec Adopt-A-Family volunteers arrive bright and early at the warehouse on delivery day. They sign in and help themselves to coffee and donuts. The volunteers then pick the family or families they want to deliver to from a large wall map. After the volunteer signs out the family or families, the food and gifts are loaded into their car. With the help of a map and driving directions, the volunteer arrives at the home to deliver the food and gifts to the family. The family is also presented with a gift certificate for their meat of choice at a local grocery store and wished a “Happy Holiday”.



Remember, one of the main requirements of our Program is that there are no administrative costs taken from the Program. All of the help is on a volunteer basis and all funds and goods go directly to the needy families. If you are interested in volunteering, please call (209) 820-3700 or if you'd like to donate to the program, please send your check payable to:

Surtec Adopt-A-Family Program
1880 N. MacArthur Drive, Tracy CA 95376

Or go to: www.surtecadoptafamily.org to donate online

A FEW OF THE THANK YOU LETTERS RECEIVED FROM SURTEC ADOPT-A-FAMILY RECIPIENTS

You made my day!

Dear Surtec Volunteers,

Thank you for the Food package and gifts for my children for X-mas. It was really thoughtful of you and appreciated by me and my children.

I hope you and your families had a Merry Christmas and Happy New Year!

to All the Volunteers at Surtec,

thank you all so very much for all the wonderful goodies + gifts for the kids.

It was a wonderful surprise. I know it is especially hard for everyone this time of year + I am very grateful for your kindness. Having 3 kids; they can sure eat so this really helps out alot. I am raising them on my own + am finishing up school to become an X-ray tech. I will graduate in June And soon enough I will be able to "pay it Forward". thank you again. :)

My family and I would love to give all of you a special thanks for giving us a Christmas this year. If it weren't you, we probably would still be struggling for food and presents for Christmas. We are very lucky to have you there by our side. Again, Thank You so much this year.

My family is so thankful for the awesome blessing you all made possible. We received so much more than expected. You all are truly a blessing. I hope to be able to help and bless other families the same one day.

God bless you!



I want to send out my gratitude for adopting my four year old for Christmas. She received a Doc-McStuffins 100 piece art kit she is having the time of her life with it. Thank you for the \$20 gift card + the multiple boxes of food. This Christmas will be extra special because of your organization. Thank you from the bottom of our hearts!



Thank you for all the food that you sent us. Thanks for the gifts.

Thank You so much my self and my Children really appreciate the Christmas Gifts and the food.

I would like to thank ALL of you for making the Adopt-A-Family program possible. I was chosen by SJDC Callworks, & I want you to know how grateful I am.

I kept it a secret from my children, so they were surprised, excited, & thankful to receive all the goodies & gifts delivered to us.

With times & finances being the way they are, I can not express how appreciative I am that you all made our Christmas that much more special & memorable.

Again many, many thanks to everyone involved who made Adopt-A-Family, Inc. possible.

I would like to thank you for everything you've given to my family for Christmas. I appreciate your kind heart for helping us. My children and I would like to also thank everyone for their generosity. We wish you and everyone a Merry Christmas and a Happy New Year!